



Corona Event Guidelines
University College Student Representatives of the Netherlands 2020-2021.
Updated: November 2nd, 2020. + Note: November 3rd, 2020.

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Based upon the new corona guidelines issued during the press-conference held the 3rd November 2020, 19:00 CET, we would like to advise all the Student Associations and their respective Academic Councils (if applicable) to hold all inter-UC as well as UCSRN events online for the coming month.

Date: November, 2nd 2020.

Dear UCSRN Members,

In the light of the Covid-19 Pandemic and the number of rising Covid-19 cases in the Netherlands, the UCSRN EB has put in place guidelines to ensure the safety of all members during events. These guidelines are divided into two sections:

I) **Pre-established guidelines** that apply for all events

II) **A Form** that must be completed and sent, with the event proposal, outlining how the corona rules are going to be implemented during the specific event. Furthermore, organizers of events will have to send updates of this form depending on the development of the spread of Covid-19.

The document below contains more specific information about the Guideline mentioned above.

The pre-established set of guidelines are compulsory and need to be implemented during all UCSRN events. In addition, the Corona Event Form has, as a mission, to find common ground between the different Student Associations and Academic Councils if applicable Corona Policies to ensure the safety of our members. We are aware that different Student Associations have different corona Policies, this is why we kindly ask that the representatives from the UCSAs meet prior to the events they want to take part in to specifically discuss corona regulations. This form is here to help representatives efficiently find common measures that they can easily communicate to all members.

Similarly to other event proposal forms, it will need to be submitted through the website.

Best wishes,

The UCSRN Executive Board 2020-2021

Note: These Corona Guidelines are based on the advice from the RIVM. UCs should ensure that these are respected during the Inter-UC/ UCSRN Events they wish to organize. They may be subject to change or be updated depending on the evolution of the Covid-19 spread in the Netherlands and the RIVM guidelines. We are aware that different UCs have different corona policies, this is why we ask UC Representatives to get in contact with each other prior to organizing events to discuss their corona policies and find a way to make them overlap.

UCSRN Corona Guidelines - November 2020.

For the coming months we, the UCSRN Executive Board 2020/2021, would advise the following guidelines:

- 1) We advise Student Associations (SAs) to host events **online** instead of in-person ones and provide an **online option** for any physical event.
- 2) We advise Student Associations (SAs) to enforce the **1.5-metres rule** at all times during **in-person events**.
- 3) We advise participants to **wear a facemask inside** when possible.
- 4) We advise the Student Associations to provide sufficient **disinfectant material** such as hand sanitizer, cleaning wipes etc for all participants and disinfectant products for **cleaning** the objects/furniture used at all in-person events.
- 5) We ask that all participants do a **self-corona health check** before attending an in-person event and **stay at home should they show corona symptoms**, be/have been in **contact with a corona positive patient** or **travelled** to/from a country marked red or orange by the Dutch Government
 - a) More information about the self corona health check is available here
 - i) <https://www.rivm.nl/sites/default/files/2020-08/Health%20Check.pdf>
 - ii) <https://www.universiteitleiden.nl/binaries/content/assets/algemeen/reglementen/coronacheck-engels-17092020.pdf>
- 6) For an in-person indoor event, the **number of participants** should be determined by dividing the available area (m²) by **3 m²** to **ensure that every participant is able to adhere to the 1.5-meter rule**. The number of participants for an indoor event should not **exceed the maximum number of people allowed by the dutch government regulations in place on the date of the event**.

E.g.: In a room of 32 m², the advised maximum number of participants is around 10.
- 7) Make sure that when hosting an indoor event that there exists **sufficient ventilation** such that it meets the Governmental guidelines, opening windows is also recommended to keep the air circulation.

- a) The ventilation in indoor spaces must **meet the requirements** set out in the Buildings Decree and correspond with the way space is being used, so that the air is sufficiently refreshed.¹
- 8) For in-person outdoor events, it is advised to keep the number of participants present should not **exceed the maximum number of people allowed by the dutch government regulations in place on the date of the event** (See Section 9).²
- 9) In regards to sports and recreational activities, there is a maximum number of people (indoors and outdoors) that can do sports together.³ The 1.5-meter rule has to be adhered to at all times. Following the RIVM guidelines, small groups (**their total number of people should not exceed the number allowed by the dutch government regulations in place on the day of the event**) can do sports at the same time if:⁴
- 1.5 meters distance is respected at all times between different participants,
 - The participants of small groups do not mingle with other participants from small groups
 - There is a clear delimitation between the groups.
 - Additionally, according to the RIVM guidelines spectators are not allowed to attend sports events and games & sports facilities are closed as well.
- 10) We advise SA's to get in contact with each other beforehand to compare their corona policies and establish corona ground to make sure that all UCs members can take part in events whilst upholding their UC corona regulations.
- 11) We advise the organizing UC's to be aware and take into account the set guidelines and regulations put in place by the rental company or place
- For further information, please check the governmental websites on updates to these guidelines and regulations.

Additional information can be found under the following websites:

<https://www.government.nl/topics/coronavirus-covid-19>

<https://www.rivm.nl/en/novel-coronavirus-covid-19/work-and-leisure/generic-framework-for-coronavirus-measures>

¹The Building Code: set of rules that specify the standards for constructed objects such as buildings and nonbuilding structures. Link:

<https://business.gov.nl/regulation/building-regulations/>

<https://lei.rivm.nl/ventilatie-en-covid-19>

² More information available at :

<https://www.government.nl/topics/coronavirus-covid-19/tackling-new-coronavirus-in-the-netherlands/public-life>

³ More information available at :

<https://www.government.nl/topics/coronavirus-covid-19/tackling-new-coronavirus-in-the-netherlands/public-life>

⁴ More information available at :

<https://www.government.nl/topics/coronavirus-covid-19/tackling-new-coronavirus-in-the-netherlands/public-life>

Form: Organizing Events in times of Corona

Added to Event Proposal Form

General information about the event:

Place: ____

Time: ____

Location: ____ *(Please specify the online platform if the event is hosted online)*

Type of Event: ____

Participating University Colleges: ____

Expected number of participants: ____

To fill out the form below, please schedule a meeting with the Study Associations of the participating UC's and decide upon a framework to ensure all participants safety whilst taking into account the different corona regulations at the different UC's.

How will you ensure the safety and wellbeing of all the participants?

Please answer the guiding questions below as well as possible as this will be taken into consideration when reviewing your event proposal.

1) What are the respective corona policies/guidelines of the participating UC's?

Please ensure that these are taken into account!

In the case of existing regulations set by the location please try to adhere to these as well!

2) What type of event are you planning on organizing?

3) How many participants are you planning on organizing an event for?

a) How are you going to ensure that all participants are able to keep the 1.5 meter distance?

- b) Please indicate the size of the place/venue and determine the maximum number of participants based on the above mentioned criteria! Each participant needs to have a space of 3 m² around them.
- 4) How are you going to conduct a corona-health check prior to the event?
- 5) How will you ensure the cleaning, to disinfect the place/venue/facility prior and after the event has taken place?
- 6) What plan of action can you take if somebody develops symptoms when attending the organized event?
- 7) Keep in mind that the event could potentially be cancelled prior to its completion. Please take that into account. How will you inform the participants and cancel the place/venue/facility?
- 8) How are you going to cover the extra costs that arise due to the corona guidelines?