



UCSRN Academic Committee Financial request procedure

Dear University College,

if you are reading this letter, that means you must be interested in hosting an academic event that requires budget. The Academic Committee has been accredited 900, - euros to help realise such events. To ensure that this budget is optimally used, the Academic Committee has composed guidelines for the events, so that all UCs benefit from this budget.

1. Academic events should be open to all UCs and all UCs should be made aware of the upcoming event. If there is limited capacity, a first come, first serve policy may be enacted. You are not requested to arrange transportation. This is up to the interested UCs to arrange.
2. If the budget for educational events is running low, UCs that have not requested financial support will be given priority.
3. All financial requests will be examined and evaluated individually by the Academic Committee. Decisions on granting the request will be handled case by case.

To apply for a financial request, you are kindly requested to fill in the form that can be accessed here: ...

Hopefully you have been sufficiently informed through this letter. Should any questions remain, you can contact us at: academic@ucsrn.nl

Sincerely,

The UCSRN Academic Committee

Maupertuusplein 1
3584EE, Utrecht



63539128

KVK

info@ucsrn.nl



www.ucsrn.nl

